

## RENTAL TENANCY APPLICATION FORM

### PROPERTY DETAILS—Property you would like to rent if this application is accepted?

Proposed Property: \_\_\_\_\_ Post Code: \_\_\_\_\_

Rent Per Week: \$ \_\_\_\_\_ Bond Amount: \$ \_\_\_\_\_

Length of Tenancy: \_\_\_\_\_ Years \_\_\_\_\_ Months Tenancy to Commence: \_\_\_\_/\_\_\_\_/\_\_\_\_

How many tenants will occupy the property?: Adults \_\_\_\_\_ Children \_\_\_\_\_ Ages \_\_\_\_\_

Pets: Yes/No (circle) Types: \_\_\_\_\_ Reg? Y/N Breed/s: \_\_\_\_\_ Ages: \_\_\_\_\_

#### FIRST APPLICANT

Salutation \_\_\_\_ (Mr,Mrs,Ms) First Name: \_\_\_\_\_

Family/Last Name: \_\_\_\_\_

Date of Birth : \_\_\_\_/\_\_\_\_/\_\_\_\_ Drivers Lic #: \_\_\_\_\_

Expiry Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ License State: \_\_\_\_\_

Vehicle Registration: \_\_\_\_\_ State: \_\_\_\_\_

Passport No : \_\_\_\_\_ Passport country: \_\_\_\_\_

Pension No: (if applicable) \_\_\_\_\_ Type: \_\_\_\_\_

Current Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

☎: \_\_\_\_\_ Mob ☎: \_\_\_\_\_

E-Mail: \_\_\_\_\_

#### SECOND APPLICANT AND/OR PARTNER

Salutation \_\_\_\_ (Mr,Mrs,Ms) First Name: \_\_\_\_\_

Family/Last Name: \_\_\_\_\_

Date of Birth : \_\_\_\_/\_\_\_\_/\_\_\_\_ Drivers Lic #: \_\_\_\_\_

Expiry Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ License State: \_\_\_\_\_

Vehicle Registration: \_\_\_\_\_ State: \_\_\_\_\_

Passport No: \_\_\_\_\_ Passport country: \_\_\_\_\_

Pension No: (if applicable) \_\_\_\_\_ Type: \_\_\_\_\_

Current Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

☎: \_\_\_\_\_ Mob ☎: \_\_\_\_\_

E-Mail: \_\_\_\_\_

### Current Rental History - Applicant 1

Length of Current Tenancy?: One Year / Six Months (circle)

Reason for Leaving: \_\_\_\_\_ Rent: \$ \_\_\_\_\_

Landlord/Agent: \_\_\_\_\_

Property Manager: \_\_\_\_\_ ☎: \_\_\_\_\_

Bond Refunded: \_\_\_\_ Y/N If not why? \_\_\_\_\_

### Current Rental History - Applicant 2

Length of Current Tenancy?: One Year / Six Months (circle)

Reason for Leaving: \_\_\_\_\_ Rent: \$ \_\_\_\_\_

Landlord/Agent: \_\_\_\_\_

Property Manager: \_\_\_\_\_ ☎: \_\_\_\_\_

Bond Refunded: \_\_\_\_ Y/N If not why? \_\_\_\_\_

### Previous Rental History - Applicant 1

Previous Residential Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Length of Previous Tenancy?: One Year / Six Months (circle)

Reason for Leaving: \_\_\_\_\_ Rent: \$ \_\_\_\_\_

Landlord/Agent: \_\_\_\_\_

Property Manager: \_\_\_\_\_ ☎: \_\_\_\_\_

Bond Refunded: \_\_\_\_ If not why? \_\_\_\_\_

### Previous Rental History - Applicant 2

Previous Residential Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Length of Previous Tenancy?: One Year / Six Months (circle)

Reason for Leaving: \_\_\_\_\_ Rent: \$ \_\_\_\_\_

Landlord/Agent: \_\_\_\_\_

Property Manager: \_\_\_\_\_ ☎: \_\_\_\_\_

Bond Refunded: \_\_\_\_ If not why? \_\_\_\_\_

### If You Receive a Centrelink Payment

Type: \_\_\_\_\_ Cust No: \_\_\_\_\_

Amount \$: \_\_\_\_\_ Per Fortnight

### If You Receive a Centrelink Payment

Type: \_\_\_\_\_ Cust No: \_\_\_\_\_

Amount \$: \_\_\_\_\_ Per Fortnight

### If you are a Student - Applicant 1

Institution: \_\_\_\_\_ Dept: \_\_\_\_\_

Union No: \_\_\_\_\_ Student ID: \_\_\_\_\_

Income Source: \_\_\_\_\_ Income: \$ \_\_\_\_\_ Net PW

### If you are a Student - Applicant 2

Institution: \_\_\_\_\_ Dept: \_\_\_\_\_

Union No: \_\_\_\_\_ Student ID: \_\_\_\_\_

Income Source: \_\_\_\_\_ Income: \$ \_\_\_\_\_ Net PW

## Employment History - Applicant 1

Current Occupation: \_\_\_\_\_

Nature of your Employment: **FULL TIME / PART TIME/ CASUAL** (circle)

Current Employer's Name: \_\_\_\_\_

Employer's Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ ☎: \_\_\_\_\_

Employment: \_\_\_\_ Yrs \_\_\_\_ Mths Income: \$ \_\_\_\_\_ Net weekly

## Previous Employment History - Applicant 1

Previous Employer: \_\_\_\_\_

Occupation: \_\_\_\_\_

Address: \_\_\_\_\_

Previous Employer's ☎: \_\_\_\_\_ Time Employed: \_\_\_\_\_

## If Self Employed

Accountant Name: \_\_\_\_\_ ☎: \_\_\_\_\_

Company Name: \_\_\_\_\_ ABN: \_\_\_\_\_

## Emergency Contact - Applicant 1

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home ☎: \_\_\_\_\_ Mob ☎: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

## References - Applicant 1

1) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home ☎: \_\_\_\_\_ Mobile ☎: \_\_\_\_\_

2) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home ☎: \_\_\_\_\_ Mobile ☎: \_\_\_\_\_

## DECLARATION & AUTHORITY

I hereby offer to rent the property from the owner under lease to be prepared by the Agent. Should this application be accepted by the Landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the Landlord/ Owner. I declare that all information contained in this application (including the front page) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I also authorize the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residence.
- (b) My personal referees and employer/s
- (c) Any record listing or database of defaults by tenants.
- (d) My accountant or payroll officer

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to the tenancy default database, and to agents/landlords of properties I may apply for in the future. I am aware that if the information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date. I am aware that I may access or seek correction to my personal information by contacting Altona office Barlow McEwan Tribe (Altona) Pty Ltd ABN 71 591 558 291 trading as Barlow McEwan Tribe First National - contact details are listed on this form.

Applicant Signature: \_\_\_\_\_ Dated: \_\_\_\_/\_\_\_\_/\_\_\_\_

## Employment History - Applicant 2

Current Occupation: \_\_\_\_\_

Nature of your Employment: **FULL TIME / PART TIME/ CASUAL** (circle)

Current Employer's Name: \_\_\_\_\_

Employer's Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ ☎: \_\_\_\_\_

Employment: \_\_\_\_ Yrs \_\_\_\_ Mths Income: \$ \_\_\_\_\_ Net weekly

## Previous Employment History - Applicant 2

Previous Employer: \_\_\_\_\_

Occupation: \_\_\_\_\_

Address: \_\_\_\_\_

Previous Employer's ☎: \_\_\_\_\_ Time Employed: \_\_\_\_\_

## If Self Employed

Accountant Name: \_\_\_\_\_ ☎: \_\_\_\_\_

Company Name: \_\_\_\_\_ ABN: \_\_\_\_\_

## Emergency Contact - Applicant 2

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home ☎: \_\_\_\_\_ Mob ☎: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

## References - Applicant 2

1) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home ☎: \_\_\_\_\_ Mobile ☎: \_\_\_\_\_

2) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home ☎: \_\_\_\_\_ Mobile ☎: \_\_\_\_\_

I am aware that the Agent will use and disclose my personal information in order to:

- (a) Communicate with the owner and select a tenant.
- (b) Prepare lease/Tenancy documents.
- (c) Allow tradespeople or equivalent organisations to contact me.
- (d) Lodge/claim/transfer to/from a Bond Authority.
- (e) Refer to Tribunals/Courts & Statutory Authorities where applicable.
- (f) Refer to collection agents/lawyers where applicable.
- (g) Complete a credit check with NTD (National Tenancies Database). If you wish to view your records or the information is not accurate, you can contact NTD on 1300 563 826 or [www.ntb.net.au](http://www.ntb.net.au) to amend or dispute the record.
- (h) Transfer water account details into my name.
- (i) Connect utilities through Fast Connect.

Applicant/Partner: \_\_\_\_\_ Dated: \_\_\_\_/\_\_\_\_/\_\_\_\_

## FREE UTILITY CONNECTIONS - This is a Free Service that quickly connects your utilities



If your application is successful, Fast Connect will electronically lodge your request and ensure that your utility provider has all the relevant details to connect on your requested date. Confirmation will be sent to you and your

		Tick	Connection Date	Do you require:
WATER	<b>Supplier</b> <input type="text" value="Tick to Connect water"/>	<input type="checkbox"/>	<input type="text" value="/ /"/>	<b>Broadband Internet</b> <input type="checkbox"/>
ELECTRICITY	<b>AGL</b> <input type="text" value="Tick to Connect with AGL"/>	<input type="checkbox"/>	Please enter earliest connection date for services required	<b>Wireless Broadband</b> <input type="checkbox"/>
	<b>ORIGIN</b> <input type="text" value="Tick to Connect with Origin"/>	<input type="checkbox"/>		<b>Pay TV (Foxtel)</b> <input type="checkbox"/>
GAS	<b>AGL</b> <input type="text" value="Tick to Connect with AGL"/>	<input type="checkbox"/>		Tenants are required to pay for water usage. Tenants Water Usage accounts are set up by our office on behalf of Tenants and is a condition of rental.
	<b>ORIGIN</b> <input type="text" value="Tick to Connect with Origin"/>	<input type="checkbox"/>		
TELEPHONE	<b>TELSTRA</b> <input type="text" value="Tick to Connect telephone"/>	<input type="checkbox"/>		

## How to Connect—WITH NO LOCK IN CONTRACTS, BOND or EXIT FEES

The simplest and quickest way to connect your utilities:

1. Tick what utilities you want connected
2. Enter Connection date required (most connections happen after 2.00pm on the selected date)
3. Tick Broadband, Wireless or PayTV as required

**Plan: AGL/ORIGIN Select Zero Electricity and/or Dual Fuel Plan with No Fixed Term or Termination Fees.**

**Tariff Rates** are specified via a link emailed to you upon receipt of your connection request(s). AGL can vary your rates, tariff structure, charges, billing frequency, and the terms of your energy plan at any time by writing to you. Other fees such as distributor services may apply.

**10 Business Day Cooling Off Period** commences when you receive your Welcome Pack. This has information about the cooling off period and your rights under Australian Consumer Law. You can cancel this plan during the cooling off period by using the provided cooling off notice, or calling or writing to AGL/ORIGIN. If you wish to cancel after the cooling off period, you need to give AGL/ORIGIN 20 business days' notice.

**Billing by AGL/ORIGIN** is every 3 months for electricity and bi monthly for Gas and some payment methods will incur a 0.6% payment processing fee.

**Fast Connect** are a marketing partner of AGL/ORIGIN, we receive a fee when you enter into an energy plan. The contact number for AGL is 131245, ORIGIN is 132461 and the contact number for Fast Connect is 1300661464.

**AGL's/ORIGIN Privacy and Credit Reporting Policies** describe how it handles your personal information, the credit reporting bodies AGL/ORIGIN uses and your access, correction, complaint and opt-out rights with us and those bodies. The Dispute Resolution Policy outlines your right to make a complaint to AGL/ORIGIN or the ombudsman. These policies are in the Welcome Pack and are available on AGL's/ORIGIN website or on request. By consenting to this offer, you consent to these policies, including that AGL/ORIGIN may exchange your information with credit providers and others for credit reporting, credit checks and debt collection, and that AGL/ORIGIN may contact you about offers and products on an ongoing basis, unless you request otherwise.

**Marketing Code of Conduct** applies with which we comply and you may be contacted as part of an audit.

**On day of connection** you will need to have the main switch in the OFF position from 7am till 7pm. If the Main Switch is in the ON position connection cannot occur. If your meter is not easily accessible due to a locked gate or dog, your meter reading may be an estimate only.

### Customer Explicit Informed Consent:

I/we understand and agree that AGL/ORIGIN may vary the market energy rates which are used to calculate your usage charges from time to time, and can vary your tariff structure, charges, billing frequency, and the terms of your energy plan at any time by writing to you?

I/we understand and agree to the terms and conditions of this offer and that if AGL /ORIGIN is not the current retailer this agreement constitutes consent to transfer my/our fuel/s to AGL/ORIGIN

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_